

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 3	
2. AMENDMENT/MODIFICATION NO. <div style="text-align: right;">0001</div>		3. EFFECTIVE DATE 08/02/06		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6)		CODE			
Federal Communications Commission 445 12th Street, SW Washington, DC 20554							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ALL PROSPECTIVE GSA FEDERAL SUPPLY SCHEDULE OFFERORS				(X)		9A. AMENDMENT OF SOLICITATION NO. RFQ06000018	
				X		9B. DATED (SEE ITEM 11) 07/25/06	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 11)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A							
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
	D. OTHER (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) This Amendment serves to address some administrative matters, to answer questions received, and to incorporate information and documentation exchanged during the August 2, 2006 Site Visit and Walkthrough. Accordingly, see following pages.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Wilma S. Mooney, Contracting Officer			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

**Questions and Answers – Solicitation No. RFQ06000018
Library Support Services**

Administrative Matters:

1. Closing time and date for all questions is Thursday, August 3, 2006 at 12:00 noon. No questions will be addressed afterwards.
2. Section 1 of the Past Performance Questionnaire (PPQ) indicates that the questionnaire must be completed and returned by August 1, 2006. The date should read August 15, 2006. Make pen and ink change.
3. A Site Visit and Walkthrough was held on Tuesday, August 1, 2006. See attached Sign-in Sheet.
4. A reference brochure was given to the attendees of the Site Visit and Walkthrough. See attached FCC Library Brochure.

Questions and Answers:

Q1. Is there an incumbent on this contract? If so, what is the name of the company and are they eligible to bid on this effort?

A1. Yes; PTFS, Inc.; Yes

Q2. How many persons are required for this service on the current contract?

A2. There are 3 persons working under the current contract.

Q3. We understand we can propose multiple labor categories from our GSA schedule to provide a solution to your requirement, but our rate for this service is to be one (1) fixed price rate for the total service. Is this correct?

A3. You may propose multiple labor categories with their respective rates and labor efforts for the required service. Your proposed total price shall reflect a lump sum firm-fixed price which is comprised of these.

Q4. How large is the existing collection (volume)?

A4. There are approximately 7,000 titles and 35,000 volumes of books, monographs, journals, and research publications (See Section 2, Background, Statement of Work).

Q5. How much growth is anticipated in the next year?

A5. In the collection, we anticipate 5% growth.

Q6. Does web support fall within the responsibilities of the current staff?

A6. Yes, in coordination with and approval of the Commission's Information Technology Center (ITC).

Q7. How many patrons are currently served?

A7. The Commission's Library serves 1,900 FCC employees (See Section 2, Background, Statement of Work).

Q8. Does the Library collect usage metrics?

A8. Yes. Usage is collected and reported monthly.

Q9. How many reference requests annually?

A9. Annual average is 2700 requests.

Q10. Does the 10 page proposed limit include 3 past performance summaries?

A10. No.

Q11. Can the electronic proposal be submitted in PDF format vs. MS Word?

A11. The electronic proposal may be provided in MS Word or PDF format (See RFQ Instruction Letter).

Sign-in Sheet

Site Visit/Walkthrough

FCC Library Support Services

RFQ No. RFQ06000018

Date of Meeting: August 1, 2006

Location of Meeting: FCC Room. TW-B505

PLEASE PRINT

	<u>NAME</u>	<u>REPRESENTING</u>	<u>TELEPHONE NO.</u>	<u>EMAIL ADDRESS</u>
1.	WAYNE BRADY	VISTRONIX, INC.	703 770 4142	WAYNE.BRADY@VISTRONIX.COM
2.	PATRICK THURMAN	VISTRONIX, INC.	703-770-4114	PATRICK.THURMAN@VISTRONIX.COM
3.	Elizabeth Harris	IMRG	301-306-0502	elizabethharris@imrg.com
4.	John Yelder	PTFS	301 654 8889 x11	j.yelder@ptfs.com
5.	Erin Dancy	OS	418 7085	erin.dancy@fcc.gov
6.	Gloria Thomas	OS	418-0451	gloria.thomas@fcc.gov
7.	Lisa Williford	OMD	418-0930	lisa.williford@fcc.gov
8.	Sheryl Segal	OS	418 0234	sheryl.segal@fcc.gov
9.	Tony Wimbush	OMD	418-0932	Anthony.Wimbush@fcc.gov
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14.				
15.				
16.				

**ONLINE DATABASES @
ELECTRONIC REFERENCE
CENTER (ERC)**



CQ.com
CQ Congressional and
Federal Staff Directories
EBSCOHost
EconLit
FACCTS
HeinOnline
IEEEExplore and IEEE/ATEL
JSTOR
LEXIS Law Enforcement Pages
LEXIS/NEXIS Company Dossier
MergentOnline
PACER
Pike and Fischer
Proquest
SSRN
State Wire News
STAT-USA
Television and Cable Factbook
Online
TR Daily/Reports Archive
Westlaw



FCC Library
445 12th Street, SW
Room TW-B505
Washington, DC 20554
(202) 418-0450

Library Hours
Monday—Friday
8:00 a.m.—5:30 p.m.

This is the 3rd edition of this brochure as distributed during the FCC Library's 4th Annual Open House on April 4-6, 2006. It is available at the FCC Library.



LIBRARY

"DISCOVER HIDDEN TREASURES



AT YOUR FCC LIBRARY"

**VISIT, CALL OR LOG ON
FOR ASSISTANCE**

Director
James Lent - 418-0456

Reference Assistance
Gloria Thomas - 418-0451

General Assistance
Steven Grant - 418-0450

Interlibrary Loan
418-0453

**Electronic Reference Center
(ERC)**

<http://intranet.fcc.gov/resources/reference/>

YOUR LIBRARY AT THE FCC

The Library supports the information resource needs of the Commission. The Library pursues a full range of print and online materials that provide timely, accurate and efficient access to the sources of legal, legislative, business, economic and communications technology information.

This brochure is intended to provide you with a brief introduction and a useful reference to some of the many services and information resources available at the Library and the Electronic Reference Center (ERC). For more information, visit the Library, call the Library staff or log on the ERC on the Intranet.

HOW CAN THE LIBRARY HELP YOU?

- Need research and reference assistance?
- Need legal cites checked?
- Need an Interlibrary Loan or Document Delivery?
- Need access to information?
- Want to view a VHS tape or DVD or cd-rom in a quiet setting?
- Need a space for online training?

THE COLLECTION

- ✓ FCC Record
- ✓ Pike & Fischer in Print and Online
- ✓ ECFS and EDOCS
- ✓ Congressional Staff Directory Online
- ✓ Federal Staff Directory Online
- ✓ TV and Cable Factbook Online
- ✓ FCC Report
- ✓ Law Journals in print and online
- ✓ Economic Journals in print and online
- ✓ Telecommunications Law titles
- ✓ Congressional Record
- ✓ Compiled Legislative Histories of Communications Acts
- ✓ CFR and Federal Register
- ✓ FCC History Collection
- ✓ Leadership and Management Collection
- ✓ LEXIS and Westlaw
- ✓ THOMAS
- ✓ Broadcasting & Cable TV Yearbook
- ✓ Magazines

ELECTRONIC REFERENCE CENTER (ERC)

Click on the **ERC** on the Intranet and check out these pages.

Online Catalog — Locate materials in the collection to check out.

Multi-database Search — Run a single search and get results from over 30 databases.

Reading Room—Read monthly book reviews; follow the daily news from West's IntraClips, CNN.com, Washington Post, NYT.

Databases—Access over 30 individual online databases!

Legal Resources—Research legislative, judicial, administrative and regulatory matters.

Economics Resources—Search economics literature and journals; find economics organizations.

Engineering Resources —

Consult technical online services.

International Resources—Find treaties and international agreements and associations, OECD documents.

Ready Reference Shelf—Check citations, find a quote, or consult a dictionary or thesaurus.